

ORDINANCE

WHEREAS, in accordance with the provisions of Article VII, Section 6(a) of the Constitution of the State of Illinois (the “**State Constitution**”), the City of Chicago (the “**City**”) as a home rule unit of government may exercise any power and perform any function relating to its government and affairs; and

WHEREAS, pursuant to an ordinance adopted at the Mar. 24, 2021 Council meeting and appearing in the Journal of Council Proceedings for such date at pp. 28604-28610 (“**March Ordinance**”), City Council authorized the City of Chicago Department of Housing (“**DOH**”) to enter into a contract with Unqork Inc., a Delaware corporation (“**Unqork**”), through which Unqork provided DOH with subscription-based access to its proprietary software for ERAP application intake and management for an amount not to exceed \$600,000 for a one-year term, renewable for an optional, maximum additional one-year term if ERAP is extended (the “**ERAP Software Contract**”); and

WHEREAS, pursuant to the authority granted, DOH entered into the ERAP Software Contract with Unqork on the terms and within the limits specified in the March Ordinance; and

WHEREAS, pursuant to an ordinance adopted at the Mar. 23, 2022 Council meeting and appearing in the Journal of Council Proceedings for such date at pp. 45575-45577 (“**2022 March Ordinance**”), City Council authorized the Commissioner of DOH or her designee to amend the ERAP Software Contract to increase the compensation in an amount not to exceed \$1,200,000 for the full two year term of the ERAP Software Contract to address the higher volume of application and awards and the increased software needs; and

WHEREAS, pursuant to the authority granted, DOH entered into an amendment with Unqork to expand the scope of services and increase the compensation for the ERAP Software Contract, on the terms and within the limits specified in the 2022 March Ordinance; and

WHEREAS, as of April 30, 2023, the ERAP Software Contract with Unqork, Inc. expired; however, DOH continued to use Unqork’s proprietary software for ERAP application intake and management and application processing; and

WHEREAS, as a result of DOH’s continued use of Unqork’s software and services from April 30, 2023, to November 3, 2023, DOH owes Unqork, Inc. the amount of \$241,838.81 for services rendered; and

WHEREAS, DOH and Unqork paused DOH’s use of Unqork’s software for ERAP application intake and management and application processing from November 4, 2023, through April 29, 2024, and City owes no compensation during this time; and

WHEREAS, beginning on April 30, 2024, through December 31, 2024, DOH needs continued use and access to Unqork’s platform; and

WHEREAS, DOH requests authorization to enter into a further amendment to the ERAP Software Contract extending the ERAP Software Contract for a period from April 30, 2023 through December 31, 2024, under which (i) the City will pay Unqork the sum of \$241,838.81, for services rendered from April 30, 2023 through November 3, 2023; (ii) the City will owe no compensation from the period of November 4, 2023 through April 29, 2024 during which DOH paused its use of, but Unqork maintained, the ERAP application; (iii) for the period from April 30, 2024 through December 31, 2024, the scope of services and compensation will be as set forth on Exhibit 1, and (iv) except as otherwise herein provided, the amendment will be on the same terms and conditions as the ERAP Software Contract. The maximum compensation for such amendment shall be \$ 391,838.81 allowing for a total maximum compensation of the ERAP Software Contract to be \$ 1,591,838.81.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CHICAGO:

SECTION 1. Incorporation of recitals; definitions. The above recitals are expressly incorporated in and made a part of this ordinance as though fully set forth herein. All terms not otherwise defined herein shall have the meanings set forth in the March Ordinance.

SECTION 2. The Commissioner of Housing or her designee (each, an “**Authorized Officer**”) is authorized to enter into an amendment to the ERAP Software Contract extending the ERAP Software Contract for a period from April 30, 2023 through December 31, 2024, under which (i) the City will pay Unqork the sum of \$241,838.81 for services rendered from April 30, 2023 through November 3, 2023; (ii) the City will owe no compensation for the period of November 4, 2023 through April 29, 2024 during which DOH paused its use of, but Unqork maintained, the ERAP application; (iii) for the period from April 30, 2024 through December 31, 2024, the scope of services and compensation will be as set forth on Exhibit 1, and (iv) except as otherwise herein provided, the amendment will be on the same terms and conditions as the ERAP Software Contract. The maximum compensation for such amendment shall be \$391,838.81, allowing for a total maximum compensation of the ERAP Software Contract to be \$1,591,838.81.

SECTION 3. To the extent that any ordinance, resolution, rule, order or provision of the Municipal Code of Chicago (the “**Municipal Code**”), or part thereof, is in conflict with the provisions of this ordinance, the provisions of this ordinance shall control. If any section, paragraph, clause or provision of this ordinance shall be held invalid, the invalidity of such section, paragraph, clause or provision shall not affect any of the other provisions of this ordinance. No provision of the Municipal Code or violation of any provision of the Municipal Code shall be deemed to render voidable at the option of the City any document, instrument or agreement authorized under this ordinance or to impair the validity of this ordinance or the instruments authorized by this ordinance; provided further that the foregoing shall not be deemed to affect the availability of any other remedy or penalty for any violation of any provision of the Municipal Code.

SECTION 4. This ordinance takes effect immediately upon its passage and approval.

Exhibit 1 Scope of Services and Compensation Schedule

Scope of Service from April 30, 2024, through December 31, 2024

Unqork will continue to provide viewable access to the ERAP platform. This will provide case level data and access to documentation required to fulfill FOIA requests, data inquiries and audit requirements.

Unqork will provide full access to existing dashboards and reporting tools built in Unqork from the previously built application for searchability for up to ten authorized users as identified by the City.

Compensation from April 30, 2024, through December 31, 2024

For the period from April 30, 2024, through December 31, 2024, DOH shall pay Unqork for the City's use and access to Unqork's platform as follows: \$150,000.